



DEPARTMENT OF EDUCATION

Dr. Jennifer McCormick
Superintendent of Public Instruction

Working Together for Student Success

MEMORANDUM

TO: Superintendents and Principals

FROM: Chris Kates, Educator Effectiveness Specialist

DATE: April 13, 2017

RE: Requesting CONFIDENTIAL Recommendations for the IDOE Talent Pool

The Indiana Department of Education Office of Educator Effectiveness maintains a file of emerging building level educational leaders (including principals, teachers, instructional coaches and other specialists). These distinguished educators may be considered for participation on advisory boards and task forces, as well as candidates for special recognition programs. **A minimum of five years in education is a must.**

Please fill out the attached link for each candidate you would like to nominate:

<https://form.jotform.com/70615342867965>

The link will close on May 15, 2017.

Please send any questions or concerns to Chris Kates at ckates@doe.in.gov.